**Sutton upon Derwent Parish Council**

**Minutes of the Parish Council Meeting**

**held on Monday 21st December 2020 at 7.30pm via Zoom**

**Present:-**

Chair: Cllr M McCaffrey

Councillors: Cllrs A Hardcastle, T Cox, S Mowbray

Ward Councillors: Cllrs K West

Clerk: Mrs Yvonne Eggleston

**132/20 To record any Apologies for Absence –** Cllr M Lovatt, Ward Cllrs P West, D Sykes

 Messrs Nick Baines and Alex Patient were welcomed to the meeting

**133/20 To record any Register of Interests –** None

**134/20 To approve the minutes of the previous meeting and release for publication if approved:**

 Proposed: Cllr Cox Seconded: Cllr Mowbray, that the minutes be approved and signed

 in readiness for publication. All in favour. **Action – YE**

**135/20 To discuss any matters arising from the minutes of the previous meeting:**

 **096/20 i) Parish Council Vacancies** – Messrs Nick Baines and Alex Patient were co-opted

 onto the Parish Council.

 It was agreed to form a buddying system which would reduce the amount of time taken up during

 meetings to explain council procedures and providing background information.

 **066/20 i) Flooding/Drainage** – The storm drains were cleared out 4 years as a result of actions

 agreed at the Public Meeting by ERYC and Yorkshire Water.

 The Clerk will prepare a correspondence pack for the new Parish Councillors. **Action – YE**

It was acknowledged that it is difficult to engage with Yorkshire Water. Cllr Baines suggested that

 Consumer Council for Water be approached, then follow up with contacting Ofwat if there isn’t

 any satisfactory response.

 The Clerk will seek confirmation from ERYC as to who is responsible for the storm drains.

 **Action - YE**

 **077/20 iii) Beacon Green Planters** – the Crown Estate have agreed to the placing of planters

 on Beacon Green. These will be placed around the edge. Cllr Lovatt will be asked to provide

 suggestions of what type. Initially one planter will contain herbs. A quote will then be sought from

 the current contractor responsible for the grass and hedges. **Action ML, YE**

 **090/20 ii) Usage of bin near Sutton Bridge** – The Clerk will check that the landowner has the

 matter in hand. **Action – YE**

 **090/20 iii) Hagg Bridge update** – the works on Hagg Bridge are now expected to finish in

 February 2021.

 Rain water is collecting on the carriageway but it is anticipated that when completed, the camber

 of the road will allow any standing water to drain away.

 A resident has asked if a pedestrian access will be provided once the bridge works have been

 complete. The plans will be checked and if necessary, the Clerk will approach ERYC.

 **Action - YE**

 **103/20 ii) Slurry coating of footpaths** – it would appear that slurry coating works have begun

 on the path outside Sutton Court on the approach to the Church.

 **103/20 iii) Parish Plan** – this will be carried forward to the next meeting when the

 questionnaire will be finalised.

 **137/20 Agenda Items**

 **i) Re-scheduling of Parish Council meetings** – it was proposed that Parish Council meetings

should be moved to the 1st Monday of the month. It was also proposed that discussion timings be

 set on the agenda items. Proposed: Cllr Cox Seconded: Cllr Patient **Action – MM, YE**

 **ii)** **Setting of Precept 2021-2022** – the village does not qualify for a funded Crossing Patrol. The

 cost would be approximately £1800 per annum and has not been included in the precept at this

 time. The Parishioners will be surveyed on the matter.

 The precept applied for will be kept at the same amount as 2020-2021 ie £12119.00.

 Proposed: Cllr Baines Seconded: Cllr Patient. All agreed.

 **iii) Maintenance issues with the beacon, Beacon Green** – it was confirmed that this is the

 responsibility of the Parish Council. Cllr Mowbray reported that waterproofing of the electrics is

 required and a new padlock be purchased.

 Paul, the Handyman will be asked to install the commemorative bench on Beacon Green. It was

 proposed that the Parish Council pay for the works to be carried out. Proposed: Cllr McCaffrey

 Seconded: Cllr Baines **Action – YE**

 **iv) Parish Council website and social media** – Cllrs McCaffrey and Hardcastle have drafted

 Terms of Reference. It was proposed that the Parish Council will take control of the social media

 sites to maintain consistency and continuity. Cllrs McCaffrey and Hardcastle will deal with any

 comments. Any comments on Facebook will be considered as correspondence at Parish Council

 meetings. Proposed: Cllr Cox Seconded: Cllr Mowbray

 Cllr Patient will draft the rules for social media usage. **Action – MM, AH, AP**

 **138/20 Children’s Playing Field Work Group**

 i) Maintenance - will begin in the New Year. It has been confirmed by ERYC that the contactor

 will not require a DBS.

 **139/20**  **To note and approve the Monthly Financial Report for November 2020**

 Proposed: Cllr Cox Seconded: Cllr Hardcastle. All agreed.

 The Clerk will pp them on the Chairman’s behalf.

 **To receive and note expenditure against precept to date** – received and noted.

 **To note and approve any Requests for Payment and any other requests for payments**

 **received:**

 1) Clerk’s salary - £228.70

2) Income Tax - £52.80

3) Zoom subscription for hosting Parish Council meetings - £10.00

4) Re-placement battery for defibrillator - £182.40

5) Renewal of Public Liability Insurance - £339.95

6) Children’s Playing Field lease - £3.75

7) Grant to Sutton upon Derwent PCC - £1000.00

8) Grant to Sutton upon Derwent Village Hall - £1000.00

9) electrical equipment for Christmas lights on Beacon Green - £19.75

 Proposed: Cllr Hardcastle Seconded: Cllr Cox. All agreed that the payments be made.

 **140/20 To note and process any Planning Matters**

None

 **Notices of decisions received:**

None

 **141/20 To hear and note any correspondence**

 None

 **142/20 To conduct any other business by consent of the Chairman**

 i) Police Survey received. This will be completed at the next meeting.

ii) As litter is being dropped at Gravel Pit Corner, the Clerk will look into the process of having

 an ERYC litter bin being placed there. Road Safety. **Action – YE**

 iii) The Parish Council’s complaint to ERYC about Hagg Bridge will be placed on social media

 **Action – AH/MM**

 **143/20 To fix the date and time of the next meeting.**

 Monday 4th January 2021.

 There being no other business, the meeting closed at 9.54pm.