**Sutton upon Derwent Parish Council**

**Minutes of the Parish Council Meeting**

**held on Monday 17th February 2020 at 7.30pm at Sutton upon Derwent Village Hall**

**Present:-**

Chair: Cllr A Hardcastle

Councillors: Cllrs M Lovatt, T Cox, M Floyd, E Smith,

Ward Councillors: Cllr D Sykes

Clerk: Mrs Yvonne Eggleston

3 parishioners were present

**013/20 To record any Apologies for Absence –** Cllrs M McCaffrey, M Piercy, K West, P West

**014/20 To record any Register of Interests –** None

**015/20 To hear any matters raised by attending Parishioners with the consent of the Chairman**

1. **minutes maximum) –**

 It was reported that there has been some fly-tipping near Pylon Corner. The Clerk will contact

 ERYC. **Action - YE**

**016/20 To approve the minutes of the previous meeting and release for publication if approved:**

 Proposed: Cllr Cox Seconded: Cllr Smith, that the minutes be approved and signed

 in readiness for publication. All in favour. **Action – YE**

**017/20 To discuss any matters arising from the minutes of the previous meeting:**

 **003/20 i) Grass verge from Fishermen’s Car Park to the Bridge** – Mr Smallwood has kindly cut

 the grass verge. A letter of thanks has been sent to him. Unfortunately it has highlighted that a lot

 of litter is being discarded on the verge. It is proposed that a Wombling Society be considered to

 deal with the litter.

 A letter of complaint will be sent to ERYC as they have failed to carry out any cuts as per their

 contract. **Action – YE**

A letter has been sent to the Angling Society requesting that they now tidy up their side of the

 fence.

 There is potential for wild flower seeding the verge as well as the Church bank.

 **003/20 ii) Re-instatement of Flood/Drainage Committee** – flooding occurred at the bottom of

 Wynam Lane on Sunday morning (16th February). The Clerk reported that Yorkshire Water were

 checking the tanks at the Pumping Station on Monday morning for blockages. It is thought that the

 volume of rain plus mud being washed down Wynam Lane caused the drain to back up.

 It was agreed that the Flood/Drainage Committee should be re-instated but as there are new

 members on the Parish Council, there is very little knowledge of previous events. In order to bring

 them up to speed, previous committee members and Parish Councillors will be invited to attend

 the next Parish Council meeting which will commence at 6.30pm. Representatives from Yorkshire

 Water and ERYC will also be invited.

 **006/20 i) Closure of Hagg Bridge** – confirmation has been received that the bridge will be closed

 on 23rd March for a period of 6 months so that the necessary repairs can be carried out. Signage

 will be put up and a diversion will be put in place.

 **137/19 i) Vehicle Speed Survey** – data is still outstanding. The Clerk will forward details to

 Cllr Sykes who will then follow this up. **Action – YE, DS**

 **006/19 iv) Dog fouling in the village** – this matter is outstanding. **Action - MP**

 **011/19 i) Emergency Plan and Emergency Box** – the Plan is finalised. The Emergency Box

 needs to be checked. It was thought that it may be necessary to re-locate the box. However a

 request that it remains at its current location will be made. **Action – AH, YE**

 **086/19 i) Village Taskforce Walkabout** – the Clerk will request that an adequately updated

 schedule from ERYC is forwarded as soon as possible. **Action - YE**

 **109/19 ii) Request for the creation of allotments** – the list of interested parties continues to

 grow. The Clerk reported that unfortunately Wilberfoss Allotment Society are unable to offer any

 plots to our Parishioners. To move this forward, the offer of land from local landowners would be

 required.

 **141/19 i) Wild flower seeding** – it was agreed that this will be carried out in the Spring. The

 Church bank contains a lot of moss which would have to be removed. It was thought that seeding

 could be done on the part of the grass verge which is unable to be cut. **Action – MF**

 **157/19 i) VE Day Celebration Event –** the Village Hall Committee have requested a donation of

 £120 from the Parish Council towards the celebration costs.

 Proposed: Cllr Hardcastle Seconded: Cllr Smith. All agreed.

 ERYC have since issued notification of possible funding for this event. An application will

 be made.

 **157/19 ii) Village Hall Event** – the event on Saturday 25th January was not well attended. Copies

 of a booklet on the aims and objectives of the Parish Council were made available. A copy will be

 put on the noticeboards. **Action – YE**

 **018/20 Agenda Items**

 **i) Town and Parish Council Charter Consultation –** it was agreed that there wasn’t a need to

give any feedback.

 **ii) Contracts for grass cutting of Beacon Green and Children’s Playing Field** – quotes for

 grass and hedge cutting will be requested. Contractors may quote for either location or both with

 a view to a 2 year contract being awarded. **Action – YE**

 **iii) Wombling Group** – Cllr Floyd suggested that a ‘wombling group’ be set up to collect litter on

 the grass verges, particularly on the approach to Sutton Bridge. It was suggested that the group

 could also cut any unruly hedging. The practicalities of risk assessment, insurance etc will be

 explored. Cllr Floyd will approach Copmanthorpe Parish Council who run a similar scheme.

 **Action - MF**

 A pop-up café will take place in the Village Hall on Thursday 27th February where this idea will be

 put forward to like-minded parishioners.

 **iv) Awareness of Parish Council members** – a comment has been received that the names of

 members of the Parish Council are not known by parishioners and that they are unaware of the

 point of contact. Cllr Hardcastle pointed out that the Clerk is the initial point of contact and that

 her name and contact details are displayed on documents on the noticeboards and on the

 website. The names of all Parish Council members are also on the council website and on all

 meeting minutes which are published on the noticeboards.

 He also pointed out there has been a large turnover of Parish Councillors during the past 18

 months. Because of the introduction of GDPR, councillors would need to be comfortable with the

 method in which any further details are made available. It was also wondered what the benefit

 would be. It was proposed that continued education on the Parish Council’s communication

 channels including monthly public meetings, noticeboards (Village Hall, Wynam Lane, Gravel Pit),

 website ([www.suttonuponderwent.org.uk](http://www.suttonuponderwent.org.uk)) and social media (facebook.com/suttonuponderwent)

 should be promoted. Correspondence to the Parish Council is to be through the Clerk for a clear,

 continuous and centralised point of contact. Proposed: Cllr Cox, Seconded: Cllr Smith

 **v) Children’s Playing Field Bank Account** – the Clerk reported that as the branch of Lloyds

 Bank in Pocklington has closed, she is now having to travel to Acomb or into York to carry out the

 banking. She has also experienced problems in branch. With the Acomb branch planned to close

 later this year, she proposed that the account be transferred to another bank. It was agreed that

 she should look into alternative accounts. **Action - YE**

**019/20 Children’s Playing Field Work Group** – there has been no further activity due to weather

 conditions

**020/20 To hear update on sustainability** – Cllr Floyd has received information on the turbine at Naburn

 Lock from Cllr Piercy. As available funding will disappear this year it is thought that this would not

 be worth pursuing. Cllr Floyd requested comments for the next meeting on carrying out a survey

 of every household in the village regarding energy usage and sustainability thoughts.

**021/20**  **To note and approve the Monthly Financial Report for January 2020**

 Proposed: Cllr Floyd Seconded: Cllr Cox. All agreed.

 **To receive and note expenditure against precept to date** – received and noted.

 **To note and approve any Requests for Payment and any other requests for payments**

 **received:**

1. Clerk’s salary - £229.65
2. Income Tax - £44.80

3) Grant to Parish Newsletter - £50.00

4) Postage - £4.20

5) 2 x 2 drawer filing cabinets with files - £35.00

 Proposed: Cllr Floyd Seconded: Cllr Cox. All agreed that the payments be made.

 **022/20 To note and process any Planning Matters**

 **Removal of existing bridge deck and wooden rilings and replace with reinforced concrete**

 **bridge deck to support concrete upstand concealed behind the rebuilt bridge parapet and**

 **stone copings, replacement of timber/steel flitch post and rail system (revised scheme of**

 **19/03029/PLB) – Hagg Bridge, Hagg Lane, Storwood for ERYC 20/00208/PLB**

 No comment

 **Notices of decisions received:**

None

 **023/20 To hear and note any correspondence matters**

 **i) Play Area Training Programme 9th April** – no one is currently available to attend but will be

 reconsidered at the March meeting.

 **ii) Request to use Beacon Green** – York Rotary Club Annual BBQ 6th August .

 Proposed: Cllr Hardcastle, Seconded: Cllr Lovatt. This was agreed subject to the usual

 conditions. **Action – YE**

 All other correspondence tabled and noted.

 **024/20 To conduct any other business by consent of the Chairman**

 The Clerk will check who is responsible for the verge near the tennis courts where the school

 would like to set up some planters. She will approach Bielby and Melbourne Parish Councils

 about the procedures they had to go through. **Action – YE**

 **025/20 To fix the date and time of the next meeting.**

 Monday 16th March 2020 at 7.30pm.

 Flood/Drainage Committee open briefing – Monday 16th March 2020 at 6.30pm.

 There being no other business, the meeting closed at 10.05pm.