**Sutton upon Derwent Parish Council**

**Minutes of the Parish Council Meeting**

**held on Monday 1st February 2021 at 7.00pm via Zoom**

**Present:-**

Chair: Cllr A Hardcastle

Councillors: Cllrs T Cox, A Patient, N Baines, S Mowbray, M McCaffrey

Ward Councillors: Cllrs K West

Clerk: Mrs Yvonne Eggleston

**012/21 To record any Apologies for Absence –** Cllr Lovatt, Ward Cllrs P West, D Sykes

**013/21 To record any Register of Interests –** None

**014/21 To approve the minutes of the previous meeting and release for publication if approved:**

 Proposed: Cllr Cox Seconded: Cllr Mowbray, that the minutes be approved and signed

 in readiness for publication. All in favour. **Action – YE**

**015/21 To discuss any matters arising from the minutes of the previous meeting:**

 **Action Log:**

 **077/20 iii) Beacon Green Planters** – Cllr Lovatt’s contact details have been passed on to the

 contractor. **Action – ML**

 **066/20 i) Flooding/Drainage** – Repeat request for clarification of ownership of drain at the top of

 Wynam Lane. **Action YE**

 Cllr West has not heard anything further about the planned Zoom meeting with Yorkshire Water

 which has been arranged by Cllr Hammond, Ward Councillor for Melbourne. She will chase this.

 **Action – KW**

The Flood Risk will be monitored so that ERYC can be asked to close/open roads as applicable.

 The water level will be monitored to learn the trigger points.

 The Emergency Plan will be updated with the process to report flooding. Details will be put on

 Facebook. This will be reviewed annually.

 **090/20 ii) Usage of bin near Sutton Bridge** – Awaiting response from landowner.

 **090/20 iii) Hagg Bridge update** – 11th March is still the anticipated completion date.

 **103/20 iii) Parish Plan** – The Chairman thanked Cllr Patient for his work on creating the Parish

 Plan questionnaire. The Clerk will look into costings to have the Plan printed. **Action - YE**

 **142/20 ii) Litter bin at Gravel Pit Corner** – the cost is approximately £370 for a litter bin plus

 installation. It was suggested that a litter bin also be purchased for Sandhill Lane near Pylon

 Corner. The Clerk will approach ERYC. **Action - YE**

 **005/21 i) Dog Fouling** – Elvington PC will be approached for information on the ‘poo’ bag

 dispensers they have purchased. **Action - YE**

 **016/21 Agenda Items**

 **i) Public Footpaths** – it has been reported that a gate with a combination lock has been put

across Southwood Road. ERYC have been made aware of the gate as previously they have

 stated that it is a public footpath.

 **ii)**  **Sutton upon Derwent Wombles** – the event for 31st January was postponed until the current

 lockdown is lifted. It is possible for individuals to pick up litter if they choose.

 **iii) Alarm/bird scarer** – is causing a lot of disturbance, even though the sound seems to have

 changed. The noise will be reported to ERYC and CYC to see if there is a licence in place,

 particularly as it may be affecting the SSSI. **Action - YE**

 **iv) Census 21 –** will be issued in March. Parish Councillors are asked to help encourage

 parishioners to complete the survey.

 **v) Broadband costs** – It is understood that KCom are looking at providing full fibre connectivity

 in the area. They will provide a quote if 30% of residents register an interest. The matter will be

 looked into further. **Action - AP**

 **017/21 Children’s Playing Field** – there has not been any action as yet at the Playing Field.

 **018/21**  **To note and approve the Monthly Financial Report for January 2020**

 Proposed: Cllr Baines Seconded: Cllr McCaffrey. All agreed.

 The Clerk will pp them on the Chairman’s behalf.

 **To receive and note expenditure against precept to date** – received and noted.

 **To note and approve any Requests for Payment and any other requests for payments**

 **received:**

 1) Zoom subscription for hosting Parish Council meetings - £10.00

 2) Equipment for Sutton wombles Group - £42.15

 3) Training sessions on Planning - £90.00

 4) Microsoft 365 subscription - £59.99

 Proposed: Cllr McCaffrey Seconded: Cllr Patient. All agreed that the payments be made.

 **019/21 To note and process any Planning Matters**

20/111666/HHNOT – Erection of a single storey extension to rear extending 5m beyond the rear

 wall of the original house, max height 3.4 m and 2.75 to eaves – 18 Carlton Road, Sutton upon

 Derwent, YO41 4BS for Ms J Lee

Notification only

 **Notices of decisions received:**

None

 **020/21 To hear and note any correspondence**

 i) Request to use Beacon Green – Rotary Club BBQ 7th August 2021. Permission given. Usual

 Terms and Conditions must be abided by plus any Covid-19 restrictions that are in force at the

 time. **Action – YE**

 ii) A concern was raised about the untimely planning of the Wombles event. The Clerk will

 respond explaining publication timelines and the subsequent postponement of the event.

 **Action – YE**

 **021/21 To conduct any other business by consent of the Chairman**

 i) The Chairman asked that thanks were passed onto ERYC Highways on their speedy actions

 to close Main Street at the approach to Sutton Bridge when the road was flooded. **Action - YE**

 **022/21 To fix the date and time of the next meeting.**

 Monday 1st March 2021 at 7.00pm

**Part B**

 **023/21 Clerk’s Salary – request for payments**

1) Clerk’s Salary - £228.90

 2) Income Tax - £52.60

 Request to claim balance of outstanding holiday pay.

 Proposed: Cllr McCaffrey Seconded: Cllr Cox

 There being no other business, the meeting closed at 9.04pm.