**Sutton upon Derwent Parish Council**

**Minutes of the Parish Council Meeting**

**held on Monday 15th June 2020 at 7.30pm via Zoom**

**Present:-**

Chair: Cllr M McCaffrey

Councillors: Cllrs A Hardcastle, T Cox, M Piercy, E Smith,

Ward Councillors: Cllrs K West, P West, D Sykes

Clerk: Mrs Yvonne Eggleston

**062/20 To record any Apologies for Absence –** Cllr M Lovatt

**063/20 To record any Register of Interests –** None

**064/20 To approve the minutes of the previous meeting and release for publication if approved:**

 Proposed: Cllr Cox Seconded: Cllr Hardcastle, that the minutes be approved and signed

 in readiness for publication. All in favour. **Action – YE**

**065/20 To discuss any matters arising from the minutes of the previous meeting:**

 **137/19 i) Vehicle Speed Survey** – vehicle data from the survey carried out via the survey strips

 on Main Street and Sandhill Lane is still being sought.. There is uncertainty as to who set up

 the request for the presence of a Police speed camera van in the village. The Clerk will forward

 emails received regarding this matter to Cllr Sykes for him to pursue.

 **Action – DS, YE**

 **030/20 i) Coronavirus update –** the Support Group is still busy helping out some households in

 the village.

 The food bank collection is still being well supported.

 The playing field at Melbourne has been opened up with the play equipment being cordoned off.

 A reminder will be put on social media that logistically it is not possible to open the Children’s

 Playing Field in Sutton upon Derwent.

 **030/20 iii) Weight limit on Sutton Bridge** – a virtual meeting has been arranged for Monday

 22ndJune. Cllrs McCaffrey and Hardcastle and the Clerk will discuss progress to date and further

 actions on having a weight limit imposed on the bridge with members of Elvington Parish Council.

 **Action – MM, AH, YE**

 **048/20 iii) Wheldrake Ings** – an email has been sent to the new Countryside Officer at ERYC

 requesting that she look into the linking up of the public footpaths in order to create a circular

 route across the Ings.

 **048/20 vii) Road closure signage** – this is much improved and there has been reduction in the

 number of vehicles turning round on Common Lane. It is still felt, however, that the diversion

 needs clarifying as vehicles are travelling along Sandhill Lane when there is actually no need for

 them to leave the A1079 Hull Road. There has already been one serious accident at the junction

 of the C18 with the A1079 at Barmby Moor, opposite the Jet Garage. As the lock down is lifted

 further, the roads will become busier, increasing the risk of further accidents. **Action – YE**

 **048/20 viii) Slurry coating of footpaths** – the Clerk has been informed that at this current time,

 ERYC are not carrying out any maintenance of urban footpaths . As the village footpaths have

 been classed as rural footpaths in the past, and therefore don’t qualify for maintenance, the Clerk

 is querying this decision with ERYC Highways.

 **066/20 Agenda Items**

 **i) Flooding/Drainage** – Mr Graham Stephenson and Mr Robin Pearson updated Parish and

 Ward Councillors on the history of flooding and drainage issues in the village. It was

 acknowledged that ERYC, Yorkshire Water and Landowners all have their responsibilities.

 As a result of the Public Meeting in 2016, ERYC and YW committed to actions which

 should reduce the risk of flooding and improve drainage in the village. ERYC cleaned the gutters

 as a gesture of goodwill. YW surveyed the drains and some repairs were carried out.

 It was agreed that the Clerk will chase ERYC and YW about any outstanding actions.

 Flooding and Drainage will be kept as an agenda item.

 Cllr Smith will look at the drawings of the drainage system to get a better understanding of the

 issues. **Action – YE, ES**

 **ii) Hagg Bridge** – see road closure signage.

 **iii) Blocked footpath at Sutton Bridge** – a complaint has been received about the path across

 the field from the bridge to the woods is now blocked.

 Cllr Smith informed the meeting that the path had been blocked a few years ago but as a result

 of a hole in the fence, people were accessing the field and creating a path. The farmer has now

 blocked the hole up which is resulting in all walkers having to use the towpath. During the current

 social distancing restrictions, a second path is considered to be a good option as it is difficult to

 maintain the required distance on the narrow towpath when walkers are passing in both directions

 and with the boat people sitting in ‘their gardens’.

 This will be reported to the Countryside Officer. **Action – YE**

 **iv)a Certificate of Exemption** – the clerk reported that the annual accounts are now with the

 Internal Auditor. The levels of income and expenditure do not require the accounts to be submitted

 in their entirety to the External Auditor. The Parish Council need only submit a Certificate of

 Exemption. The Clerk asked that this be approved. Proposed: Cllr Cox Seconded: Cllr Smith

 **iv)b** The Annual Governance and Accountability Statement was reviewed and approved.

 Proposed: Cllr Hardcastle Seconded: Cllr Smith

 It was agreed that the Risk Register should be reviewed every quarter.

**067/20 Children’s Playing Field Work Group** – there has been no further action.

**068/20 To hear update on sustainability** – discussed under footpaths.

**069/20**  **To note and approve the Monthly Financial Report for May 2020**

 Proposed: Cllr Cox Seconded: Cllr Hardcastle. All agreed.

 The Clerk will pp them on the Chairman’s behalf.

 **To receive and note expenditure against precept to date** – received and noted.

 **To note and approve any Requests for Payment and any other requests for payments**

 **received:**

1. Clerk’s salary - £223.05
2. Income Tax - £51.20

3) Children’s Playing Field lease - £3.75

4) Cutting of Beacon Green grass and hedges - £299.20

5) Cutting of Playing Field grass - £233.20

6) Grant to Children’s Playing Field - £600.00

7) Grant for cutting Playing Field grass - £425.00

 Proposed: Cllr McCaffrey Seconded: Cllr Piercy. All agreed that the payments be made.

 **070/20 To note and process any Planning Matters**

 **Erection of a single storey dwelling with garage (all matters to be considered) following**

 **outline planning permission 19/02396/OUT – 20/01469/REM Land east of 2 Wheelwright**

 **Close. Sutton upon Derwent, YO41 4JZ for Mr & Mrs Mahon**

 This was discussed via email as the closing date for comments was prior to this meeting of the

 Parish Council.

 Concerns were raised about drainage from the property. ERYC Planning Dept have been asked

 to look into the possibility of using soakaways rather than feeding into an already stretched

 village drainage system.

 **Notices of decisions received:**

None

 **071/20 To hear and note any correspondence matter**

 None

 **072/20 To conduct any other business by consent of the Chairman**

 i) Complaints have been received about the overgrown hedge at No 1 St Vincent’s Row and the

 untidy hedge and shrubs fronting Sutton Park. These will be referred to ERYC. **Action – YE**

 ii) There has been another burst of the rising main in the Children’s Playing Field which has

 resulted in raw sewage being present near the small climbing frame. Yorkshire Water have

 responded more quickly this time. They have carried out the repairs in a timely manner and done

 remedial works to the grass. A tonne of top soil and grass seed have been put down. This will

 be monitored.

 As the surrounding area is contaminated, signage to this effect has been put on the gates to the

 Playing Field.

 Any lifting of restrictions by the Government will be put on hold until the Parish Council is

 confident that there is no risk to users of the Playing Field from the contamination.

 **073/20 To fix the date and time of the next meeting.**

 Monday 20th July 2020. Time, venue and method will be in line with Coronavirus restrictions at

 the time. Parishioners will be made aware that meetings are going ahead via Zoom and that

 they can email or telephone the Clerk in advance.

 There being no other business, the meeting closed at 9.31pm.