**Sutton upon Derwent Parish Council**

**Minutes of the Parish Council Meeting**

**held on Monday 23rd March 2020 at 7.00pm via Skype**

**Present:-**

Chair: Cllr A Hardcastle

Councillors: Cllrs M McCaffrey, T Cox, M Piercy, E Smith,

Ward Councillors:

Clerk: Mrs Yvonne Eggleston

 Cllr Piercy had to leave the meeting at 8.00pm

**026/20 To record any Apologies for Absence –** Cllrs M Lovatt, D Sykes, K West, P West

**027/20 To record any Register of Interests –** None

**028/20 To approve the minutes of the previous meeting and release for publication if approved:**

 Proposed: Cllr Hardcastle Seconded: Cllr Smith, that the minutes be approved and signed

 in readiness for publication. All in favour. **Action – YE**

**029/20 To discuss any matters arising from the minutes of the previous meeting:**

 **137/19 i) Vehicle Speed Survey** – the Clerk forwarded all communications received to Cllr Sykes

 to chase up. However, the response did not seem to answer the question that was asked. Data

 taken by the ‘rumble strips’ has not been shared. The Clerk re-request data from the agencies

 involved. **Action – YE**

 **006/19 iv) Dog fouling in the village** – Cllr Piercy will put up the posters shortly. The Clerk

 reported that some lampposts have recently been replaced, resulting in the loss of ERYC ‘No Dog

 Fouling’ stickers. She has requested replacements from the Dog Warden. **Action - YE**

 **011/19 i) Emergency Plan and Emergency Box** – to be reviewed in the future.

 **086/19 i) Village Taskforce Walkabout** – the requested update has not been received.

 The next Walkabout has been postponed until 2022 from 2021 because of the Coronavirus

 outbreak.

 **157/19 i) VE Day Celebration Event –** the Village Hall Committee have been able to secure a

 fly past but it seems unlikely that the Celebration event will go ahead under current circumstances.

 The Clerk will speak to John Newlove about securing ERYC funding in the event that it is

 rescheduled. **Action - YE**

 **018/20 ii) Contracts for grass cutting of Beacon Green and Children’s Playing Field** – the

 Clerk has not received any quotes to date that can be reviewed. She will follow them up and

 email the Parish Council once received. **Action – YE**

 **018/20 iii) Wombling Group** – this group has been set up and have already collected litter from

 the grass verge between the Church and the bridge. The Parish Council will support this group.

 **018/20 v) Children’s Playing Field Account** – is possible to pay into the Lloyd’s account via an

 envelope system with the Post Office.

 Carter Jonas have requested that lease payments are paid electronically or by telephone

 banking.

 The Playing Field bank account does not carry that facility. The Clerk will explain this to them and

 offer to continue with a cheque option. **Action – YE**

 **030/20 Agenda Items**

 **i) Coronavirus –** a volunteer support group has been established in conjunction with Catherine

Minnis, who is the initial point of contact along with the Clerk. A leaflet drop to all homes has been

 carried out. Cllr Hardcastle will check with Catherine that the boats and farms have been included.

 The group currently consists of 20 volunteers. **Action - AH**

 ERYC are co-ordinating community support groups on a county level. The Clerk will ask Catherine

 to register as well as the list of volunteers. **Action – YE**

The St Vincent Arms are offering a take-away service and Elvington Shop will do deliveries.

 This has been advertised on social media and the noticeboards.

 The Balloon Tree is also doing deliveries.

 The Clerk will check with the surgeries the procedures that have been put in place for the

 collection of prescriptions. **Action – YE**

Cllr Hardcastle will make a dedicated webpage on the website that parishioners can go to for

 information. A printable version will be made for the noticeboards. **Action – AH**

The Parish Council will have weekly briefings to ensure that they are up to date.

 **ii) Parish Council vacancy** – this has been advertised. As there haven’t been any applications,

 the Clerk has received instructions from ERYC to co-opt. The vacancy will be re-advertised on

 the noticeboards.

 **iii) Weight limit on Sutton Bridge** – the Clerk has been approached by the Clerk of Elvington

 Parish Council as their new Ward Councillor is keen to push forward with the issue of HGVs and

 having a weight limit imposed on the bridge. They would like to attend one of our meetings to

 discuss further once the Covid-19 situation has been resolved.

 There was an incident at the weekend when a cement wagon tipped over, damaging part of the

 wall near the entrance to the riverside.

**031/20 Children’s Playing Field Work Group** – nothing to currently update.

**032/20 To hear update on sustainability** – an email about the Local Electricity Bill was noted. Cllr Smith

 has previously looked into this and assessed that there would not be a huge saving. Councillors

 would need more information before responding.

**033/20**  **To note and approve the Monthly Financial Report for February 2020**

 Proposed: Cllr Hardcastle Seconded: Cllr Smith. All agreed.

 The Clerk will pp them on the Chairman’s behalf.

 **To receive and note expenditure against precept to date** – received and noted.

 **To note and approve any Requests for Payment and any other requests for payments**

 **received:**

1. Clerk’s salary& Holiday Pay - £330.28
2. Income Tax - £70.00

3) Postage - £25.50

4) Printer ink - £11.00

5) Children’s Playing Field lease - £3.75

 Proposed: Cllr Hardcastle Seconded: Cllr Smith. All agreed that the payments be made.

 **034/20 To note and process any Planning Matters**

 **Conversion of existing agricultural buildings to create 4 holiday let units with associated**

 **works and infrastructure and erection of building to house swimming pool following**

 **demolition of covered fold yard and Dutch barn – Sutton Farm, Southwood Road, Sutton**

 **upon Derwent, YO41 4BU for TH Hobson Ltd – 20/00714/PLF**

 **Conversion of existing agricultural buildings to create 4 holiday let units with associated**

 **works and infrastructure and erection of building to house swimming pool following**

 **demolition of covered fold yard and Dutch barn – Sutton Farm, Southwood Road, Sutton**

 **upon Derwent, YO41 4BU for TH Hobson Ltd – 20/00715/PLFB**

 It is thought that the history of the building may receive some comment as the application goes

 forward. The Parish Council has objected to previous applications for holiday accommodation

 and this should be considered along the same lines.

 Part of previous objections was based on drainage/flooding. It is acknowledged that

 application puts forward a self-contained drainage proposal.

 Parish Councillors have no objection to the development in isolation but there are concerns

 around the lack of infrastructure to support a further tourist development. It is queried that the

 land ear-marked for passing bays is definitely Highways land. Councillors wish to query the

 positioning of the passing bays, with one being on the bend and none on the long stretch near

 to the junction.

 The Clerk will draft a comment and circulate for approval. **Action - YE**

 **Notices of decisions received:**

None

 **035/20 To hear and note any correspondence matter**

 **i) Request to use Beacon Green** – a wedding reception on 20th July.

 This is agreed in principle subject to the usual terms and conditions but with the extra proviso of

 the latest coronavirus restrictions. **Action – YE**

 **036/20 To conduct any other business by consent of the Chairman**

 In line with the latest Coronavirus statement from the Government (23/03/20), Cllr Smith will put

 a padlock on the gate into the Children’s Playing field. **Action – ES**

The Clerk has received notification that there is a tree stuck under the arches of Sutton Bridge.

 She has notified the Environment Agency.

 Woldcroft – complaints have been received that a security light fixed to a tree is positioned in

 such a way as to blind approaching drivers and pedestrians. A cctv camera has been attached

 to a tree on the highways verge. Also, a newly planted hedge has been placed outside the

 boundary of the property. The Clerk has reported this to ERYC and has also raised the issues

 with the homeowner.

 Hagg Bridge – the closure and commencement of the works has been delayed because of the

 Coronavirus working restrictions.

 The Clerk will contact ERYC about the removal/laying down of the signs so as to avoid confusion.

 **Action - YE**

 **037/20 To fix the date and time of the next meeting.**

 Monday 20th April 2020. Time, venue and method will be in line with Coronavirus restrictions at

 the time. Parishioners could be made aware that meetings are going ahead by Skype and that

 they can email or telephone the Clerk in advance.

 There being no other business, the meeting closed at 8.53pm.