**Sutton upon Derwent Parish Council**

**Minutes of the Parish Council Meeting**

**held on Monday 16th September 2019 at 7.30pm at Sutton upon Derwent Village Hall**

**Present:-**

Chair: Cllr M McCaffrey

Councillors: Cllrs T Cox, M Lovatt, M Piercy, E Smith

Ward Councillors: Cllr P West

Clerk: Mrs Yvonne Eggleston

2 parishioners were present

**107/19 To record any Apologies for Absence –** Cllrs A Hardcastle, K West, D Sykes

**108/19 To record any Register of Interests –** None

**109/19 To hear any matters raised by attending Parishioners with the consent of the Chairman**

1. **minutes maximum) –**

 A complaint about the state of The Willows, which stretches from the Church to the bridge was

 lodged. The overgrowing vegetation could force vehicles into the centre of the road and is

 obstructing some of the road signage and is therefore an accident risk.

 This item is included in the Village Walkabout Schedule.

 The resident was encouraged to continue his communications with ERYC over the matter.

 Cllr West will pursue the matter with ERYC.

 The Clerk will also lodge a complaint on behalf of the Parish Council through My Account.

 **Action – PW, YE**

 An enquiry has been received about the creation of allotments in Sutton upon Derwent.

 A joint venture between Sutton upon Derwent and Elvington had been proposed a few years ago

 for allotments to be set up on Dauby Lane. However approval was not given because of the lack

 of a footpath. The scheme therefore fell apart.

 A minimum of 16 expressing an interest would be required for any enquiry into setting up

 allotments. The Council is only obliged to look into the matter. It was proposed that an

 article will be place in the parish newsletter asking for expressions of interest. Proposed: Cllr Cox

 seconded: Cllr Lovatt

 An enquiry will be made via Mr John Newlove to the Prince’s Countryside Trust who would

 probably advise on this matter.

 The Clerk will write to the resident who has raised this issue.

 **Action – MF, YE**

**110/19 To approve the minutes of the previous meeting and release for publication if approved:**

 Proposed: Cllr Lovatt Seconded: Cllr Cox, that the minutes be approved and signed

 in readiness for publication. All in favour. **Action – YE**

**111/19 To discuss any matters arising from the minutes of the previous meeting:**

 **099/19 i) Parish Council Vacancy** – an application for co-option onto the Parish Council has

 been received from Mr Michael Floyd. There being no other applicants, he was duly elected onto

 the Parish Council

 **089/16 i) Road Safety:** **Hagg Bridge** – it was agreed that the Clerk should make a complaint

 via My Account about the delay in the notification of what solutions will be put in place to deal

 with the conditions of the safety measures and road surface at Hagg Bridge. **Action - YE**

 **118/18 i) Safety measures for schoolchildren** – it was noted that traffic surveys in the village

 have started. In the past the results of traffic data have not been available to the parish Council.

 It was agreed that a request for the data will be made through the Freedom for information Act

 once the surveys have finished.

 **006/19 iv) Dog fouling in the village** – Cllr Lovatt announced that posters have been put up at

 the school. It is planned for smaller ones to be put up on lampposts throughout the village.

 **011/19 i) Emergency Plan and Emergency Box** – This will be addressed at the next meeting.

 **Action – AH,YE**

 **086/19 i) Village Taskforce Walkabout** – this report is still outstanding. The Clerk will ask

 again for a copy of the report. **Action - YE**

 **096/19 i) Suggested Bus Shelter opposite Village Hall** – ERYC have provided a list of

 approved suppliers of bus shelters. ERYC do not support a shelter to the level which would be

 required. Data on the number of people using the bus could be obtained from the bus company

 through the Freedom of Information Act and it was discussed this may be something to pursue in

 the future. It was agreed that quotes will be sourced to understand the cost better. **Action – MM**

 **099/19 ii) Overview and Scrutiny Committee meeting – feedback** – Cllr West to report back

 at the next meeting.

 **105/19 i) Cllr Elizabeth Rogers** – a small reception was held for previous and current serving

 Parish Councillors and Clerks during which a commemorate picture of Elizbeth Rogers was hung

 outside the Pimm Room. The Clerk has received a message of thanks from Liz’s husband and

 family who were very touched that so many people attended.

**112/19**  **Agenda Items**

 **i) Children’s Playing Field – Annual Report** – the annual inspection has been carried out.

There are some minor issues but nothing that needs urgent attention.

 **ii) Children’s Playing Field – Insurance** - Zurich have agreed to provide insurance free of

 charge for 3 volunteers working in the Playing Field. A Risk Assessment needs to be drafted.

 Cllrs Smith and Floyd have agreed to work on this. The Clerk will forward them a copy of the

 Risk Assessment For Beacon Green for them to use as a template. **Action – YE, MF, ES**

 **iii) Fireworks Display – Tuesday 5th November** – the fireworks have beenordered. People

 are required to man the collection buckets. Concerns were expressed about passing traffic

 which may stop to watch the fireworks. It was agreed that the traffic will be monitored this year.

 Cllr McCaffrey will liaise with the CFR coordinator to see if a CFR can be present. **Action - MM**

**113/19 Children’s Playing Field Work Group** – Cllr Smith has jet washed all the equipment and

 reports that there is quite a lot of painting that still needs to be done. The darker evenings now

 means that this will have to be done at the weekend or during the day. Cllr Floyd will drum up

 support for the painting. **Action – ES, MF**

**114/19 To hear report from the Flood/Drainage Committee** – The contract at the Melbourne Water

 Treatment Works will soon be up for renewal. It is recommended that the Parish Council records

 all incidents. Yorkshire Water will be invited to the next Western Parishes Committee meeting.

 Cllr West reported that there is a surplus of funding under the 106 agreement which is paid by

 developers and made available for the installing and implementation of improved infrastructure.

 The Parish Council may be entitled to make a request to access some of this funding and will

 make contact to understand the parameters and the process. **Action MF, YE**

 **115/19**  **To note and approve the Monthly Financial Report for August 2019**

 Proposed: Cllr Smith Seconded: Cllr Floyd. All agreed.

 **To receive and note expenditure against precept to date** – received and noted.

 **To note and approve any Requests for Payment and any other requests for payments**

 **received:**

1. Clerk’s salary - £229.45
2. Income Tax - £44.80

3) Children’s Playing Field lease - £3.75

4) Cutting of Beacon Green grass and hedge - £346.50

5) Refreshments for reception re E Rogers - £20.15

6) Refreshments for reception re E Rogers - £28.80

7) Supply of water for jet washing play equipment - £40.00

8) Repairs to play equipment - £19.85

9) Children’s Playing Field Annual Inspection - £90.00

 Proposed: Cllr Piercy Seconded: Cllr Floyd. All agreed that the payments be made.

 **116/19 To note and process any Planning Matters**

 **19/02396/OUT Outline erection of a single storey detached dwelling with garage (all**

 **matters reserved) – land east of 2 Wheelwright Close, Sutton upon Derwent, YO41 4JZ**

 **for Mr M Hughes and Ms Z Zawadzki**

 It was agreed that an objection should be lodged on the basis that this will place additional

 pressure on an already over stretched drainage system but that there were no other reasons to

 object.

 **Notices of decisions received:**

 **None**

**117/19 To hear and note any correspondence matters**

 Western Parishes Committee meeting – 18th September Cllr Piercy will attend.

**118/19 To conduct any other business by consent of the Chairman**

**119/19 To fix the date and time of the next meeting.**

 Monday 21st October 2019 at 7.30pm.

 There being no other business, the meeting closed at 9.43pm.